

## 2021 SSS Registration Instructions

**\*\*For Student Use\*\***

### ***\*\*Please Note – Once you begin the online registration process\*\****

- You cannot go back
- You cannot save and continue at a later date
- You must be ready to submit your registration in its entirety
- Please do NOT use your high school email. You must provide your personal email address (AOL, Gmail, Hotmail, Yahoo, etc.).
- Preferred browser is Google Chrome
- If you still need help submitting your registration, please email [youthactivities@txfb.org](mailto:youthactivities@txfb.org) or call 254-751-2258 during normal business hours

To start registration, browse to: <https://texasfarmbureau.org/student-success-series/>

### **If you are a Texas Farm Bureau Member and already have a MyTFB Account:**

- Click LOG IN and sign in using an existing username and password

### **If you are a Texas Farm Bureau Member but need to create a MyTFB Account:**

- Click LOG IN
- Click CREATE ACCOUNT
- Enter membership number and zip code before clicking the VERIFY button
- An email will be sent to verify your email address. (If prompted, please do not use an ISD email address)
- If you do not receive a verification email within 15 minutes, 1<sup>st</sup> check your junk or spam mail folder. If still no verification request, please email [youthactivities@txfb.org](mailto:youthactivities@txfb.org) or call 254-751-2258 during normal business hours.

### **For those who are NOT a Texas Farm Bureau member:**

- Click CONTINUE AS GUEST

### **Once signed in, follow these steps:**

1. Click My Registration in the menu
2. Select 2021 Student Success Series and click New Submission
3. Complete all required information on this page
4. Select "Continue" at the bottom of the page after you acknowledge the "Cancellation/No Show Policy"
5. ***\*\*For Engage Participants ONLY\*\**** This takes you to Step 2 of 2 of the Registration Form which prompts you to download and print the 2021 Student Success Series Consent and Release Form
6. ***\*\*For Engage Participants ONLY\*\**** As addressed in the on-line instructions, this form must be completed and emailed to [youthactivities@txfb.org](mailto:youthactivities@txfb.org)
7. You will receive a verification email once you have submitted your registration

**For Engage Participants: Your registration is not complete until your Consent and Release Form is received in the Texas Farm Bureau state office. All signatures are required, unsigned applications will be returned to the parent/guardian. Submitting the Consent and Release Form does not guarantee acceptance to the conference. Registration must be approved by the County Farm Bureau.**

Step 2 of the on-line registration process

**\*\*For Engage Participants ONLY\*\***

## **2021 Student Success Series Consent and Release Form Instructions**

A copy of the Consent & Release form can be downloaded at the bottom of the online registration page

\*\*Submitting a completed copy of this page to [youthactivities@txfb.org](mailto:youthactivities@txfb.org) is required to continue the registration process and to participate in the Conference. Final approval must be given by your local County Farm Bureau.

### **Form Instructions:**

1. Download and print this form
2. Complete form with all required information
3. Form is considered complete when:
  1. All information is complete
  2. All signatures are included

### **Form Submission Instructions:**

Once the form is complete, please submit via email to [youthactivities@txfb.org](mailto:youthactivities@txfb.org). Please include the student name and 2021 SSS in the subject of the email.

Include the following information within the email:

1. Student Name
2. Student Mailing Address
3. Student Email Address (Please do NOT use your high school email. Please use a personal email such as AOL, Gmail, Hotmail, Yahoo, etc.)
4. Parent Email
5. County

If you have any questions regarding this process, please submit via email to [youthactivities@txfb.org](mailto:youthactivities@txfb.org)