

# TEXAS FARM BUREAU

## ONLINE SCHOLARSHIP APPLICATION INSTRUCTIONS

### High School Scholarship Opportunities

- Four (4) TFB Memorial/Honorary District Scholarship awarded per TFB District (52 available)
- One (1) TFB YF&R Scholarship for High School students awarded per TFB District (13 available)
- One (1) TFB Dick Mitchell Memorial Scholarship awarded

### Collegiate Scholarship Opportunities

- Four (4) Student Teaching Scholarship – Agricultural Education awarded each semester
- Three (3) TFB YF&R Scholarships for Enrolled College students awarded
- One (1) TFB S.M. True, Jr. Agricultural Scholar Award awarded

### When to Apply

- Applications open November 2, 2018
- Applications close at midnight, March 1, 2019

### How to Apply – Online only

- All applications must be completed online via the MyTFB portal
  - To access the portal, visit <https://my.texasfarmbureau.org> or download the MyTFB iOS app from the App Store.
- Members can create a profile using their membership number in MyTFB. Only one account can be created per membership, but multiple family members can access the account with the same username and password.
  - Siblings using the same TFB membership must do the following:
    - Log in using existing membership account credentials and elect “+New Submission” to start their individual application
- When setting up an account, please use the **Main Member’s** email.

### Eligibility and Required Application Documents

- You must be a Texas Farm Bureau member to apply
- You must have a myTFB account to apply
- Each scholarship has a unique set of eligibility requirements. Those requirements are located online through our TFB Website within the Youth Opportunities page: <http://texasfarmbureau.org/youth/youth-opportunities/>

### Recommendations

- Print application instructions and scholarship requirement checklist prior to filling out the online application.
- Information is auto saved.
- Applications can be edited as long as the application has not been submitted.
- When uploading documents please keep the following in mind **DO NOT** include symbols in the file name
- File Names **MUST** include applicant name and indicate which file has been requested. Examples:
  - Jane Doe HS Transcript; Jane Doe ACT SAT; Jane Doe EFC
- Color portrait should be 1200 pixels wide X 1600 pixels tall (4” X 6”, 300 dpi) in .jpg file format
- **Do not submit application until you are certain:**
  - All questions are answered
  - All information is correct
  - All documents have been uploaded
  - Edits cannot be made after submission

### Questions/Assistance

- For questions regarding the online applications please contact Mia Balko, Director of Youth and Urban Outreach at 254-399-5037 or [mbalko@txfb.org](mailto:mbalko@txfb.org). You can also email [youthactivities@txfb.org](mailto:youthactivities@txfb.org).